
Fire Safety Report

2024-2025



LIFE PACIFIC
UNIVERSITY

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Introduction

Life Pacific University is committed to maintaining a safe and secure campus environment for its community. Policies and procedures are continually developed and refined to foster an increasingly safe and welcoming campus. All campus departments work collaboratively to achieve the goals and directives established by university leadership. This report provides an overview of key policies and guidelines relevant to departments, employees, and students, and includes fire statistics from the past three years.

Definitions Used in this Report

Cause of fire: The factor or factors that give rise to a fire. The causal factor may be, but is not limited to, the result of an intentional or unintentional action, mechanical failure, or act of nature.

The following categories will be used in this report:

- Fire: Any incident of open flame or burning in a place not intended to contain the burning or in an uncontrolled manner.
- Unintentional Fire: A fire that does not involve an intentional human act to ignite or spread fire into an area where the fire should not be.
- Intentional Fire: A fire that is ignited, or that results from a deliberate action, in circumstances where the person is aware there should not be a fire.
- Fire drill: A supervised practice of a mandatory evacuation of a building for a fire.
- Fire-related injury: Any instance in which a person is injured as a result of a fire, including an injury sustained from a natural or accidental cause, while involved in fire control, attempting rescue, or escaping from the dangers of the fire. The term “person” may include students, employees, visitors, firefighters, or any other individuals.
- Fire-related death: Any instance in which a person is killed as a result of a fire, including death resulting from a natural or accidental cause while involved in fire control, attempting rescue, or escaping from the dangers of a fire; or dies within one year of injuries sustained as a result of the fire.
- Fire safety system: Any mechanism or system related to the detection of a fire, the warning resulting from a fire, or the control of a fire. This may include sprinkler systems or other fire extinguishing systems, fire detection devices, stand-alone smoke alarms, devices that alert one to the presence of a fire, such as horns, bells, or strobe lights, smoke-control and reduction mechanisms, and fire doors and walls that reduce the spread of a fire.
- Value of property damage: The estimated value of the loss of the structure and/or contents, in terms of the cost of replacement in similar kind and quantity. This estimate will include content damaged by fire, and related damage caused by smoke, water, and overhaul; however, it will not include indirect loss, such as business interruption.

Fire Safety Improvements

The University assesses and upgrades fire safety equipment to ensure that all equipment meets National Fire Safety standards. The University continues to evaluate and improve smoke/heat detection systems, as necessary, to meet safety requirements and protect University assets. It periodically assesses the need for other improvements in fire safety and makes timely recommended advances.

2025 Fires (Fire Related Causes, Injuries, Deaths, Property Loss Details)

2025 Fire Statistics					
Residence	# of Fires	Cause of Fire	Related Injuries	Related Deaths	Property Loss \$
McPherson D	0	n/a	0	0	0
Canning E	0	n/a	0	0	0
Cadonau F	0	n/a	0	0	0
Hamilton G	0	n/a	0	0	0

2024 Fires (Fire Related Causes, Injuries, Deaths, Property Loss Details)

2024 Fire Statistics					
Residence	# of Fires	Cause of Fire	Related Injuries	Related Deaths	Property Loss \$
McPherson D	0	n/a	0	0	0
Canning E	0	n/a	0	0	0
Cadonau F	0	n/a	0	0	0
Hamilton G	0	n/a	0	0	0

2023 Fires (Fire Related Causes, Injuries, Deaths, Property Loss Details)

2023 Fire Statistics					
Residence	# of Fires	Cause of Fire	Related Injuries	Related Deaths	Property Loss \$
McPherson D	0	n/a	0	0	0
Canning E	0	n/a	0	0	0
Cadonau F	0	n/a	0	0	0
Hamilton G	0	n/a	0	0	0

Campus Fire Safety Systems

All campus buildings are equipped with a Fire Detection and Reporting system. When a fire alarm is activated, immediate notice is sent to VICE Security who monitors the system 24 hours daily. VICE Security will also contact the local Fire Departments to dispatch necessary units.

The following structures have Fire Alarms and Monitoring systems:

- Building A - Simonson Center
- Building B - Academic Office and Café (Café has Halon fire suppression system above grills)
- Building C - Classrooms
- Building G - Hamilton Resident Hall

The following structures have Fire Alarms, Alarm Strobe Lights, Monitoring systems, and Fire Sprinkler systems:

- Building D - McPherson Resident Hall
- Building E - Canning Resident Hall
- Building F - Cadonau Resident Hall
- Building H - Hick's Student Activity Center

All buildings have strategically placed fire extinguishers located at each floor entry/exit doors, as well as strategic areas within the buildings. There are no Fire Pump systems in any of the buildings.

Campus Emergency Contact Information

LPU Campus Safety Line: 909-706-3088

For campus emergencies that are **life-threatening**, please dial **911 first**, then dial Campus **Safety** at **909-706-3088**.

IMPORTANT CONTACT PHONE NUMBERS TO REMEMBER:

- | | |
|----------------------------------|---|
| • Emergencies: | 911 |
| • San Dimas Sheriff Department: | 909 450-2700 (non-emergencies) |
| • Campus Safety | 909 706-3088 (Building B, 1 st floor) |
| • Residence Life Office: | 909 706-3092 (Hamilton Hall, 1 st floor) |
| • Resident Coordinator | 909 706-3097 (Hamilton Hall, 1 st floor) |
| • Campus Safety Director | 909 706-3030 |
| • Office of Student Development: | 909 706-3055 |

Fire Drills

2025	One fire drill per semester
2024	One fire drill per semester
2023	One fire drill per semester

Fire Safety Education and Training Programs

All Resident Life staff are briefed and trained on the basic principles of fire safety, and procedures, including evacuation procedures, during the required training and orientation sessions at the start of each Fall semester.

A campus-wide Fire and Safety Education and Training Program is currently under development for the Staff and Faculty, which will be implemented during the Fall 2025 semester.

Residence Hall Fire Emergency & Reporting Procedures

At the first sign of a fire, individuals should immediately activate the building alarm by pulling the nearest red alarm box, located at the end of each floor hallway. If it is safe to do so, 911 should be called immediately. For small, contained fires, individuals may attempt to extinguish the fire using a fire extinguisher, which is in each floor hallway near the alarm pull boxes.

Regardless of whether the fire is successfully extinguished, the building must be evacuated promptly. ResLife staff should be notified as soon as possible, and the Campus Safety office must be contacted immediately. University personnel are required to report all fires to the San Dimas Fire Department, even if the fire has already been put out, and failure to do so may result in criminal prosecution.

In all cases, fires of any size require immediate activation of the alarm and notification of university staff to ensure the safety of everyone in the building.

When a fire alarm sounds, everyone should assume an emergency is occurring and respond immediately and cooperatively. If possible, individuals may take a towel, coat, or pillow to cover their face in case of smoke. Exit the building quickly and in an orderly manner using the nearest safe exit.

Once outside, proceed to the designated safe area on campus near the flagpoles to avoid hazards such as falling debris or broken glass. If the weather is cold or rainy, individuals may wait in the lobby of the nearest unaffected building until it is safe to return to their residential unit.

Never attempt to open a door that feels hot to the touch, as this may indicate fire on the other side. For preparedness, one fire drill will be conducted each semester to ensure all residents are familiar with proper evacuation procedures.

Anyone who causes a fire, whether maliciously or through reckless behavior, regardless of its size; tampers with firefighting or life safety equipment; initiates a false alarm; or fails to comply promptly with requests from university personnel or the fire department, endangers the lives of others. Such conduct will not be tolerated. Individuals who violate these rules risk disciplinary action, potential loss of university privileges, and criminal prosecution.

Basic Safety and Security Procedures

IN CASE OF A MEDICAL EMERGENCY

- All injuries should be reported to the executive and manager as soon as possible.

IN CASE OF A FIRE *(in addition to Residence Hall Fire Emergency and Reporting Procedures)*

- Assist anyone in immediate danger.
- Close the door to the room where the fire has occurred to help confine the fire.
- Notify other staff members in the area to evacuate.
- Use stairs. Do not use elevators.
- The last person leaving the area must make sure that no one is left behind.
- Assist any injured person out of the area.
- Make sure the fire alarm has been activated.
- Call 911 to report the fire:
 - Report the type of fire (Structure, Paper, Chemical, Storage, etc.)
 - Give the proper address, including the nearest cross street.
 - Give the institution's phone number.
- If possible, have someone meet the Fire Department at the entrance to the building to direct them immediately to the area of the fire.
- If the fire is minor, use the fire extinguisher provided in the immediate area of the building, pointing the nozzle at the base of the fire. Call 911 even if it appears the fire has been extinguished.
- At no time shall any employee, student, or guest intentionally place themselves in jeopardy. If there is any danger, employees and students should follow emergency procedures as set forth by the Campus Safety Office.

IN CASE OF AN EARTHQUAKE

- Stay calm. Do not panic. Do not run outside.
- Crouch under a desk, sturdy table, doorway, or any protected void
- Stay away from windows and glass.

- Wait for earthquake to subside.
- At the conclusion of the earthquake, trained staff and student leaders should carefully search around the area for injured people who may need assistance. Help should be summoned, if necessary, by calling 911.
- Check for any gas leak, electrical fire, or other potential problems.
- Help evacuate the building to the designated “Safe Area,” located on outside of buildings on campus in the open area by the north flag poles.
- Wait for the “All Clear” signal or communications from the Campus Safety office team members.

Institutional Policies on Portable Electrical Appliances, Smoking, and Open Flames in Student Housing Facilities

Smoking

Life Pacific University has designated the entire campus and facilities as **Non-Smoking**.

Electrical and Portable Electrical Appliances and Open Flames

To ensure the safety of student residential facilities, the following items are prohibited in residential buildings and rooms:

- Air conditioning units (unless valid medical documentation of necessity)
- Open flames, candles (lit or unlit), incense, oil lamps, halogen lamps
- Ceiling fans
- Combustible engines and materials, including grills and petroleum products.
- Decorations made of flammable materials (including live Christmas trees and wreaths)
- Electrical appliances including refrigerators larger than 4.0 cubic feet.
- Microwaves
- Electrical extension cords that are not UL approved

Cooking/Appliances

Residence rooms are designed as sleep-study areas. Therefore, food preparation must be kept to a minimum. Leftovers or unsealed food products should be stored in a refrigeration unit, sealed in a container, or taken out as soon as possible for health and cleanliness concerns.

With careful consideration for the limitations of electrical circuits and safety reasons, electrical appliance usage is limited. The electric appliances acceptable for use within student rooms are listed below. Each of the appliances must be U/L approved, used with great care, and never be left unattended when in use.

Acceptable Electric Appliances

- * Small coffee pot
- * Small hot pot
- * Hot-air popcorn popper
- * Sewing machine
- * Computer
- * Fan
- * TV
- * DVD and VCR player
- * Desktop computer, laptop, computer, or personal tablet. Computer peripherals (including printer)
- * Small refrigerator up to 2.0 cubic feet per person OR one single 4.0 cubic foot refrigerator per room (a .2 cubic foot variance is acceptable)

Unacceptable Electric Appliances

- * Air Conditioners
- * Broiler or toaster oven
- * Electric saucepan
- * Electric skillet/plate
- * Microwave
- * Blender, juicer
- * Espresso machine
- * Candle warmer
- * Toaster
- * Air Fryer
- * Grill, George Foreman Grill
- * Any appliance not clearly marked as U/L approved.
- * Any appliance with an exposed heating element “George Foreman” type cooker
- * Any appliance not on the “acceptable electrical appliances” list